

Full Legal Name \_\_\_\_\_ Today's Date \_\_\_\_\_  
*Last First Middle*

Telephone \_\_\_\_\_ Email Address \_\_\_\_\_

Department or Position Requested \_\_\_\_\_

# EMPLOYMENT APPLICATION



Lakeview Camp and Retreat Center is a religious organization that does not discriminate against applicants for employment on the basis of race, age, sex, national origin, disability, veteran's status, or marital status.

**Lakeview Camp reserves the right to discriminate on the basis of religion to the full extent permitted by law.**

This application will be current for thirty (30) days only. If the Lakeview contacts you at the end of thirty (30) days, you may be required to fill out a new application in order to be hired.

PLEASE TYPE OR PRINT YOUR ANSWERS TO THE FOLLOWING QUESTIONS. PLEASE ANSWER ALL QUESTIONS - AN INCOMPLETE AND/OR ILLEGIBLE APPLICATION WILL NOT BE CONSIDERED.

Mailing Address \_\_\_\_\_  
*Street City State Zip Code*

Physical Address (if different from above) \_\_\_\_\_  
*Street City State Zip Code*

## EMPLOYMENT HISTORY (List present or most recent employer first. If more space is needed, add additional pages.)

COMPANY NAME	SUPERVISOR NAME & PHONE	DATES		SALARY
		FROM	TO	
POSITION/DUTIES		REASON FOR LEAVING		
COMPANY NAME	SUPERVISOR NAME & PHONE	DATES		SALARY
		FROM	TO	
POSITION/DUTIES		REASON FOR LEAVING		
COMPANY NAME	SUPERVISOR NAME & PHONE	DATES		SALARY
		FROM	TO	
POSITION/DUTIES		REASON FOR LEAVING		

## EDUCATION (List most recent education first). Education and training are relevant for employment only to the extent allowed by law.

# of Years	School Name	City, State	Did you Graduate	Major Course/Degree

## BACKGROUND INFORMATION

- Are you legally eligible for employment in the US?  YES  NO \*Proof of citizenship or immigration status will be required upon employment.
- Are you over 18 years of age?  YES  NO
- If hired, when would you be available? \_\_\_\_\_
- Are there any days/hours you would not be available to work? \_\_\_\_\_
- Have you previously worked for us? (If yes, give dates) \_\_\_\_\_
- Do you have any friends or relatives employed by us? (If yes, please list) \_\_\_\_\_
- Who referred you to us? \_\_\_\_\_
- Contact for notification in case of emergency \_\_\_\_\_  
*Name Phone Number Relationship to you*

9. List your social media account names: \_\_\_\_\_
10. Have you ever been the subject of a civil lawsuit, an investigation or allegation involving sexual misconduct, sexual harassment, sexual abuse or other immoral behavior or conduct, involving adults or children?  YES  NO If yes, please attach a statement describing the circumstances and relevant facts.
11. Do you have any other skills you wish to mention? \_\_\_\_\_

**CHURCH ACTIVITY**

Name of church you currently attend: \_\_\_\_\_ Pastor's Name \_\_\_\_\_

How long have you been attending? \_\_\_\_\_ How often do you attend? \_\_\_\_\_

Contact info for a Pastor, Youth Pastor, Group Leader or Spiritual Mentor that could verify your character to be one of Christ likeness

\_\_\_\_\_ *Name* \_\_\_\_\_ *Phone Number* \_\_\_\_\_ *Email address*

Describe your relationship with Christ. \_\_\_\_\_

\_\_\_\_\_

What Christ like strength do you feel you would bring to Lakeview? \_\_\_\_\_

\_\_\_\_\_

What is your ... Favorite hobby? \_\_\_\_\_ Favorite time of year? \_\_\_\_\_

Greatest fear? \_\_\_\_\_

List other churches you have attended over the past five years:

<i>Church Name</i>	<i>Phone Number</i>	<i>Contact Person</i>	<i>Years Attended</i>

List previous work/volunteer (church and non-church) involving children or youth:

<i>Organization</i>	<i>Phone Number</i>	<i>Contact Person</i>	<i>Type of Work</i>

**REFERENCES** (Include complete address AND email address) \*References must include one reference from a person of the opposite sex, one from a family member and one from non-family member.

**PERSONAL**

Name	Email Address	Phone Number
Mailing Address: Street	City	State Zip Code

**PROFESSIONAL/CIVIC**

Name	Email Address	Phone Number
Mailing Address: Street	City	State Zip Code

**FAMILY MEMBER**

Name	Email Address	Phone Number
Mailing Address: Street	City	State Zip Code

**LEGAL HISTORY** For any “yes” answers, please attach a detailed explanation in writing. A “yes” answer does not necessarily disqualify an applicant from employment.

- Y N** Have you ever been convicted of a criminal offense (felony or misdemeanor) involving moral turpitude or violence? (Crimes of moral turpitude involve fraud, theft or dishonesty.) Answer “yes” if you have entered a plea agreement, including a deferred sentence or deferred judgment arrangement in connection with a criminal case.
- Y N** Have you ever been charged with a sexual offense, offense relating to children, or crime of violence?
- Y N** Have you ever reported to any organization or registry for abuse or misconduct involving children?
- Y N** Do you have any disciplinary action or investigation pending by an employer, other organization, professional association, or licensing body, for violence, sexual misconduct, or misconduct involving children?
- Y N** Have you ever been disciplined or dismissed from any volunteer or employment position for any reason or following an allegation of sexual misconduct, physical aggression, verbal aggression, or other inappropriate behavior or conduct?
- Y N** Have you ever been reprimanded, asked to leave or end your involvement/work in any program or organization providing services to children?
- Y N** Have you ever been the subject of a complaint or disciplinary proceeding concerning any professional license or professional affiliation held by you?
- Y N** Do you now or have you ever sought out or intentionally viewed child pornography?

**APPLICANT STATEMENT  
PLEASE READ CAREFULLY BEFORE SIGNING**

I hereby authorize you to contact any references or organizations listed in this application and authorize such references or organizations to release any information contained in their files or records concerning me. In consideration of the receipt and evaluation of this application by Lakeview Camp and Retreat Center (Lakeview Camp), I **release** Lakeview Camp, all of its agents, and all such references and organizations from any and all liability for any damage that may result from furnishing such information to you. I **waive** any right that I may have to inspect any information provided about me by any person or organization identified by me in this application, except what may be required by law.

I understand and agree that if I am offered conditional employment with Lakeview Camp, my appointment is for no definite period and may, regardless of the date or method of payment of my wages or salary, be terminated by either party at any time without previous notice or cause and is subject to change in wages, conditions, benefits and operating policies.

I agree that if Lakeview Camp employs me, in the future a potential employer may contact Lakeview Camp or its representatives concerning my work record and my work performance at Lakeview Camp.

I hereby consent to and authorize persons employed by Lakeview Camp to divulge any and all information they consider relevant to any person representing him or herself to be an employer or potential employer of mine with respect to my work and/or performance of my job at Lakeview Camp. This consent specifically includes any information related to any allegation or investigation of child abuse or sexual abuse or molestation in any form.

I agree to a medical examination or inquiry, if requested if I receive a conditional offer of employment, including the analysis for the detection of the use of illegal drugs or controlled substances. I understand that testing positive for drugs or controlled substances could prevent my employment or continued employment by Lakeview Camp.

I understand and agree that in the performance of my duties as an employee of Lakeview Camp, or after I leave Lakeview Camp, that I must hold in confidence any and all information that I come in contact with regarding my employer or its business.

I understand and agree that it is critical to the mission and ministry of Lakeview Camp that all employees conform to the highest standards of safety, interpersonal conduct, and sexual morality. I affirm that I will strictly comply with Lakeview Camp’s policies and procedures, including those concerning child safety and protection, sexual abuse and misconduct, and interpersonal relationships. I understand and agree that failure by me to abide by such policies and procedures may result in my immediate dismissal.

My responses above are true and correct. I understand and agree that any false answers or statements made by me on this application or any supplement thereto, or any false statements made to the representative(s) of Lakeview Camp during the interview process will be sufficient grounds for not hiring, or immediately discharging me, no matter when discovered.

I HAVE CAREFULLY READ, UNDERSTAND AND AGREE TO THE FOREGOING “APPLICANT STATEMENT” AND FURTHER UNDERSTAND AND AGREE THAT A COPY OF THIS APPLICATION SHALL BE AS VALID AS THE ORIGINAL.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

*For Office Use Only*

<i>Interviewer</i>	<i>Interview Date</i>	<i>Hire Date</i>	<i>Wage</i>
<i>Department</i>	<i>Additional Job Codes</i>		
<i>T-Shirt Size</i>	<i>Expected First Day of Work</i>		

**NORTH TEXAS DISTRICT COUNCIL  
OF THE ASSEMBLIES OF GOD**

**CONSUMER NOTIFICATION & AUTHORIZATION**

This is used to inform you that a consumer report or an investigative consumer report is being obtained from a consumer reporting agency for the purpose of evaluating you for employment, promotion, reassignment or retention as an employee or volunteer.

This report may contain information bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, criminal history or mode of living from public record sources or through personal interviews with your neighbors, friends or associates. You may also have a right to request additional disclosures regarding the nature and scope of the investigation.

To Whom It May Concern:

I hereby authorized and request any present or former employer, school, police department, financial institution, agency or other persons having personal knowledge about me, to furnish bearer with any and all information in their possession regarding me in connection with an application for employment, including consumer report information that may include motor vehicle records. I am willing that a photocopy of this authorization be accepted with the same authority as the original, and I specifically waive any written notice from any present or former employer who may provide information based upon this authorized request. I understand this authorization is to be part of the written employment application, which I sign. I can request a copy of this form.

Print Name \_\_\_\_\_  
*Last First Middle*

Signature \_\_\_\_\_

Date of Birth (for identification purposes only) \_\_\_\_\_

Email Address \_\_\_\_\_

Social Security Number (for identification purposes only) \_\_\_\_\_

List any other names previously used \_\_\_\_\_

Current Address \_\_\_\_\_  
*Street City State Zip Code*

How long have you lived at current address? \_\_\_\_\_

List Addresses lived in states other than Texas for the previous 10 years and dates:

\_\_\_\_\_  
*Street City State Zip Code*

\_\_\_\_\_  
*Street City State Zip Code*

\_\_\_\_\_  
*Street City State Zip Code*

\_\_\_\_\_  
*Street City State Zip Code*